



**City of Rochester**  
30 Church Street, Room 103A, Rochester, NY 14614

# SUMMER RECREATION EMPLOYMENT APPLICATION

*Return application to above address*

ARE YOU CURRENTLY IN HIGH SCHOOL ☐ Yes ☐ No

**IF YES, STOP.** ALL High School Students MUST complete a Good Grades Pay Application instead of this application.

**Check All The Positions You Are Applying For: (you must meet minimum requirements)**

- ☐ Day Camp Supervisor      ☐ Pool Attendant      ☐ Youth Worker  
☐ Playground Supervisor      ☐ Recreation Assistant

Name: \_\_\_\_\_ Telephone # \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
No. Street City State Zip

Mailing Address:  
(If different than above): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Work Permit? YES ☐ NO ☐ *Required if under 18 years old.*

Have you been convicted of a violation of law? YES ☐ NO ☐

**If yes,** attach sheet with violations and dates.

**Do Not Include:** Parking violations or traffic infractions, conviction records sealed by court, or records for a violation or crime for which you have received adjournment in contemplation of dismissal (ACD). Convictions will not necessarily disqualify you from employment.

## **Photo Copy (front & back) of ALL Certificates and Attach them to this Application**

Do You Have:	1. CPR/Professional Rescuer?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	Expires _____
	2. First Aid/Standard?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	Expires _____
	3. Responding to Emergencies?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	Expires _____

Required Certifications **must** remain current and up-to-date for entire length of employment. If any of your certifications expire, you **MUST** take the proper instruction to keep it current. Failure to do so will result in **TERMINATION**.

CONTINUED ON OTHER SIDE

**ALL APPLICANTS MUST COMPLETE THIS SIDE:**

**EDUCATION**

Have you Graduated High School or Obtained a GED: YES ☐ -or if- NO ☐ Highest Grade \_\_\_\_\_

<u>Name</u>	(mo. & yr) <u>From/To</u>	<u>Major</u>	<u>Highest Grade/Degree</u>
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College \_\_\_\_\_  
Graduate/Training \_\_\_\_\_

Are you related to a City of Rochester employee? YES ☐ NO ☐

If so, in what department does he/she work? \_\_\_\_\_

**WORK EXPERIENCE**

Have you ever worked for the City of Rochester? YES ☐ NO ☐ -if yes-When: \_\_\_\_\_

(mo/yr to mo/yr)

Work Location: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Duties: \_\_\_\_\_

**List any previous job experience:**

1. Employer: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ From: Mo/Yr \_\_\_\_\_ To: Mo/Yr \_\_\_\_\_ Hrs/Wk: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

2. Employer: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ From: Mo/Yr \_\_\_\_\_ To: Mo/Yr \_\_\_\_\_ Hrs/Wk: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**I DECLARE THAT ALL STATEMENTS MADE ON THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE STATEMENTS MADE ON THIS APPLICATION OR IN SUBSEQUENT INTERVIEWS WILL RESULT IN IMMEDIATE REJECTION OR DISCHARGE.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE (FOR OFFICE USE ONLY)**

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Approved for:

☐ Day Camp Supervisor

☐ Pool Attendant

☐ Youth Worker

☐ Playground Supervisor

☐ Recreation Assistant

Comments: \_\_\_\_\_

Initials and Date: \_\_\_\_\_